

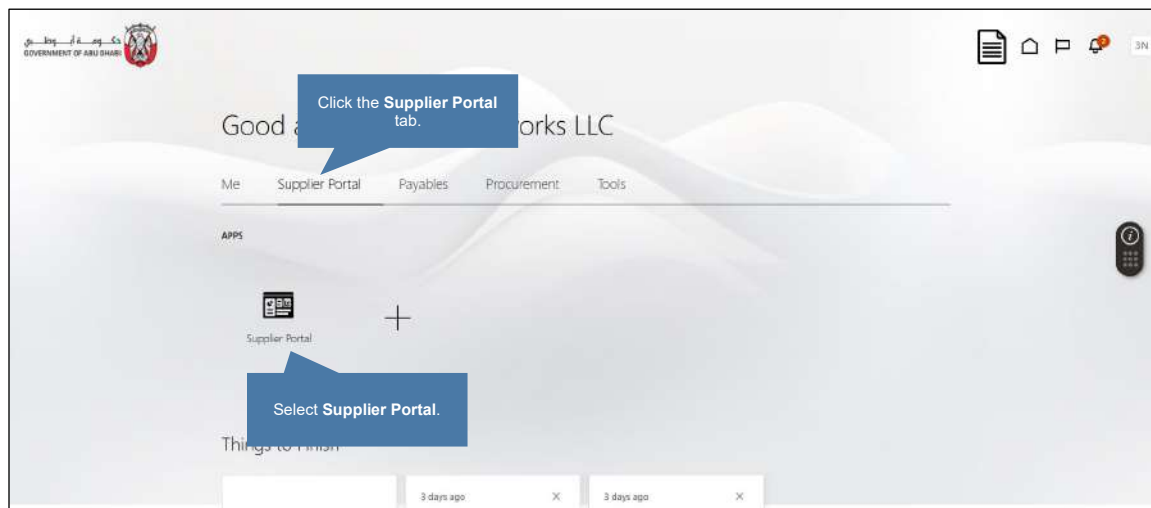


## Supplier Responds to Negotiations/RFQs

This job aid provides instructions to the supplier on how to respond to negotiations/RFQs.

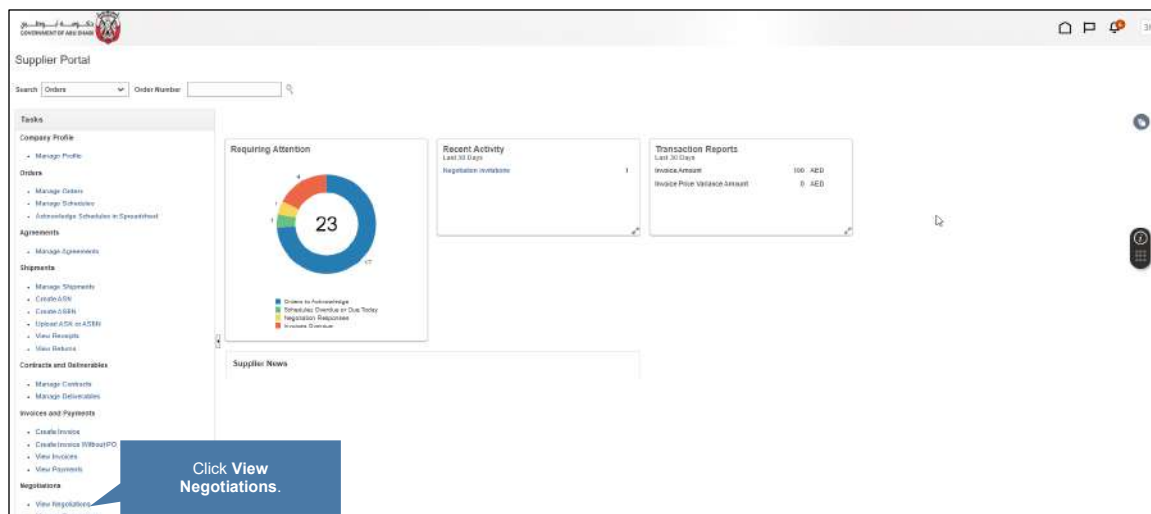
To respond to a negotiation as a supplier through the **Supplier Portal**, perform the following steps:

### STEP 1



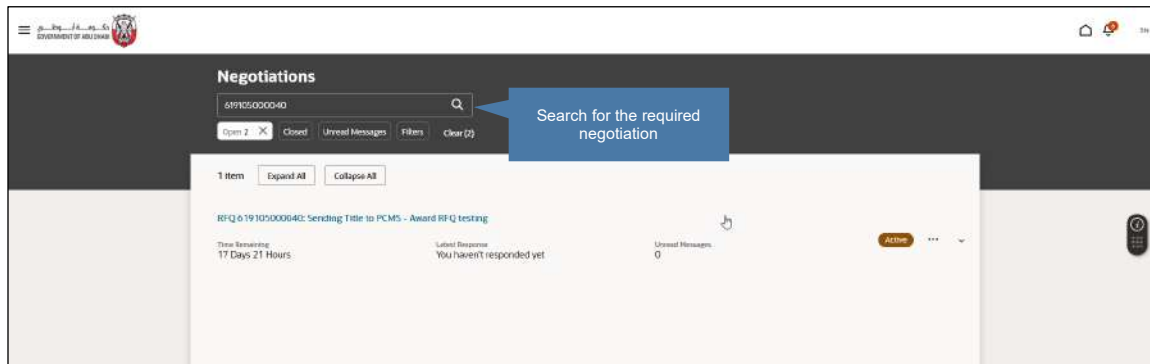
On the Oracle homepage, click the **Supplier Portal** tab and select the **Supplier Portal** app.

### STEP 2



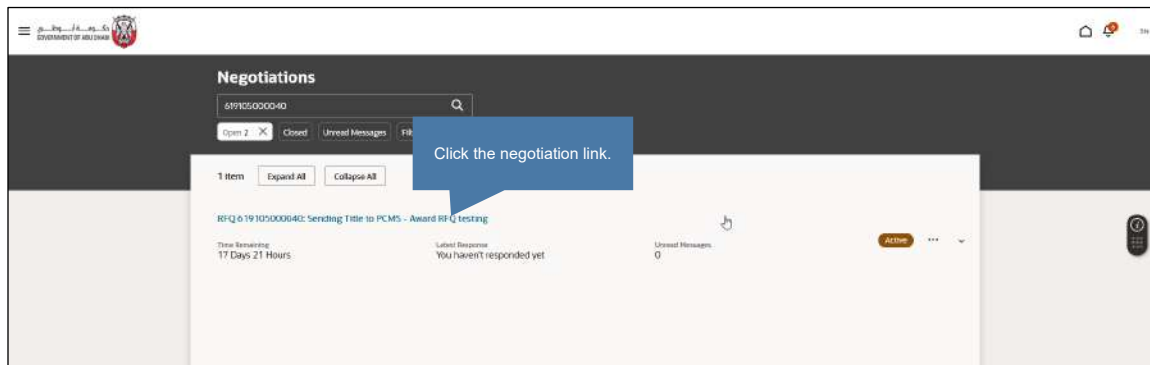
On the **Supplier Portal** screen, click **View Negotiations** in the **Negotiations** section.

STEP 3



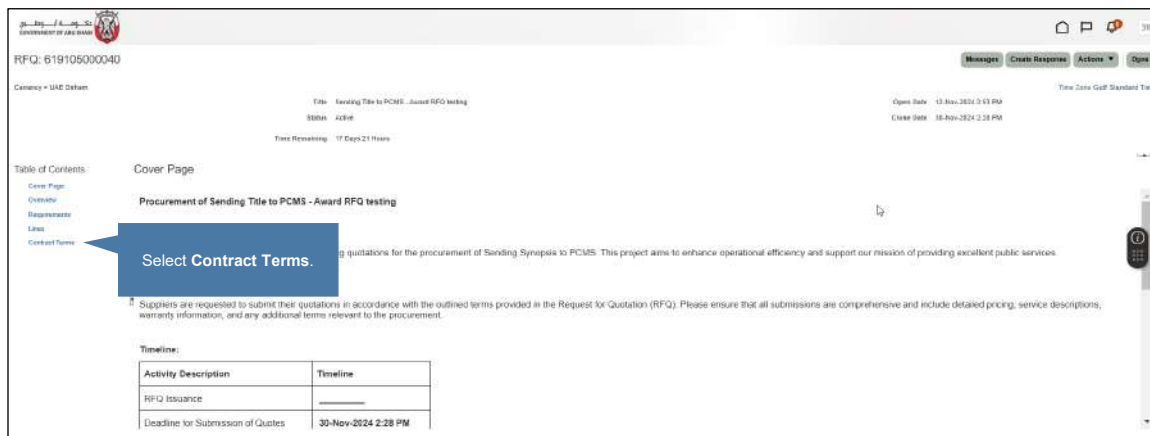
On the **Negotiations** page, enter the required negotiation number or title and click the **Search** icon.

STEP 4



Click the required negotiation link.

STEP 5



RFQ: 619105000040

Message Create Response Actions Done

Category: UAE Defense

Title: Sending Title to PCMS - Award RFQ testing

Status: Active

Open Date: 13-Nov-2024 2:43 PM

Close Date: 18-Nov-2024 2:28 PM

Time Remaining: 17 Days 21 Hours

Table of Contents

- Cover Page
- Overview
- Requirements
- Lines
- Contract Terms

**Select Contract Terms.**

Procurement of Sending Title to PCMS - Award RFQ testing

Suppliers are requested to submit their quotations for the procurement of Sending Synopsis to PCMS. This project aims to enhance operational efficiency and support our mission of providing excellent public services.

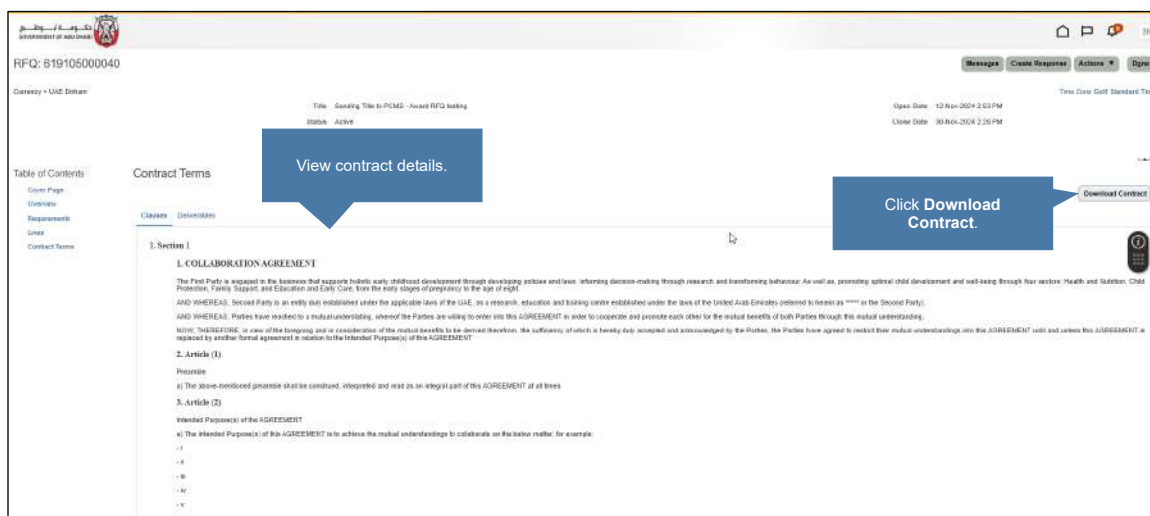
Suppliers are requested to submit their quotations in accordance with the outlined terms provided in the Request for Quotation (RFQ). Please ensure that all submissions are comprehensive and include detailed pricing, service descriptions, warranty information, and any additional terms relevant to the procurement.

Timeline:

| Activity Description              | Timeline            |
|-----------------------------------|---------------------|
| RFQ Issuance                      |                     |
| Deadline for Submission of Quotes | 30-Nov-2024 2:28 PM |

Once the negotiation opens, select **Contract Terms** from the **Table of Contents**.

STEP 6



RFQ: 619105000040

Message Create Response Actions Done

Category: UAE Defense

Title: Sending Title to PCMS - Award RFQ testing

Status: Active

Open Date: 13-Nov-2024 2:43 PM

Close Date: 30-Nov-2024 2:28 PM

Table of Contents

- Cover Page
- Overview
- Requirements
- Lines
- Contract Terms

**View contract details.**

**Click Download Contract.**

Contract Terms

1. Section 1

1.1. COLLABORATION AGREEMENT

The First Party is engaged in the business that supports holistic, early, childhood development through developing policies and laws, informing decision-making through research and transferring behaviour. As well as, promoting optimal child development and well-being through four sectors: Health and Nutrition, Child Protection, Family Support, and Education and Early Care, with the both subject of pregnancy in the act of mind.

AND WHEREAS, Second Party is an entity that establishes under the applicable laws of the UAE, an academic, education and training centre established under the laws of the United Arab Emirates (herein as "Party")

AND WHEREAS, Parties have resulted to a mutual understanding, whereby the Parties are willing to enter into this AGREEMENT in order to cooperate and promote each other for the mutual benefits of both Parties through this mutual understanding.

NOW, THEREFORE, in view of the foregoing and in consideration of the mutual benefits to be derived therefrom, the Sufficiency of which is hereby duly accepted and acknowledged by the Parties, the Parties have agreed to lock their mutual understanding into this AGREEMENT until and unless this AGREEMENT is replaced by another formal agreement in relation to the Intended Purpose(s) of this AGREEMENT.

2. Article (1)

Provision:

1) The above-mentioned provision shall be construed, interpreted and read as an integral part of this AGREEMENT at all times.

3. Article (2)

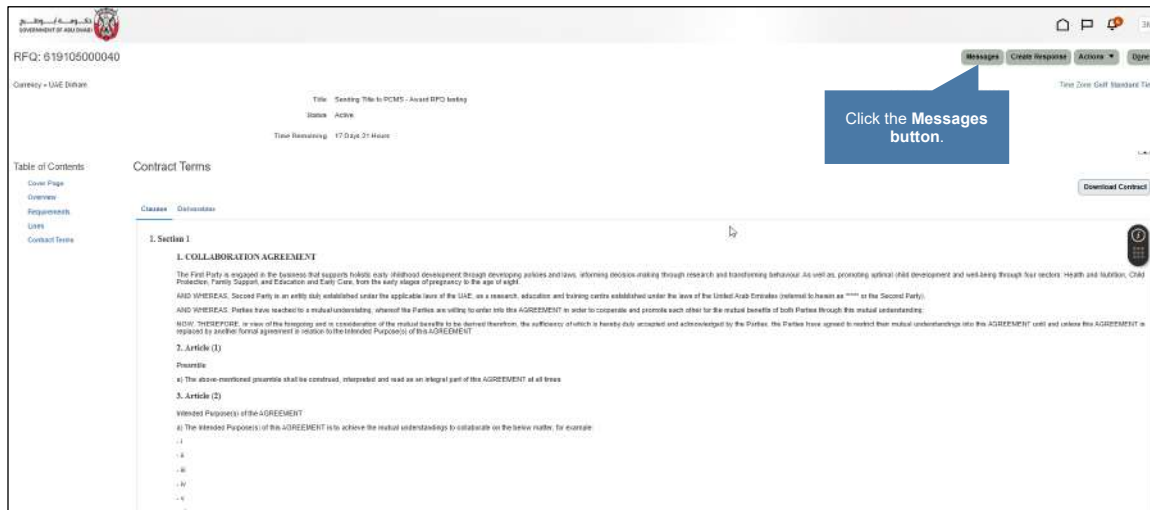
Intended Purpose(s) of the AGREEMENT

1) The Intended Purpose(s) of this AGREEMENT is to achieve the mutual understandings to collaborate on the below matter, for example:

- I-
- II-
- III-
- IV-
- V-
- VI-
- VII-

You can either view the contract on the negotiation page or download it.

**STEP 7**



To create a message, click the **Messages** button.

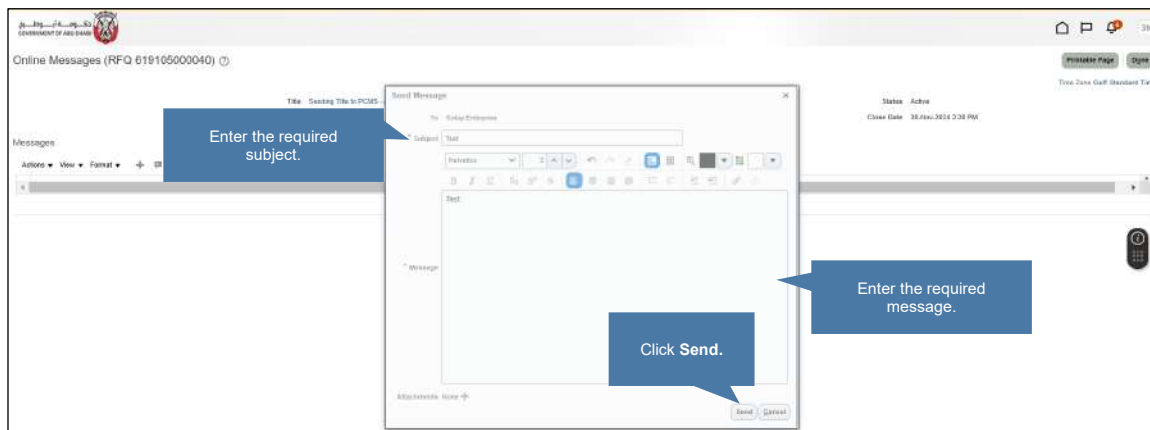
**STEP 8**



On the **Online Messages** page, click the **Create** button.



## STEP 9



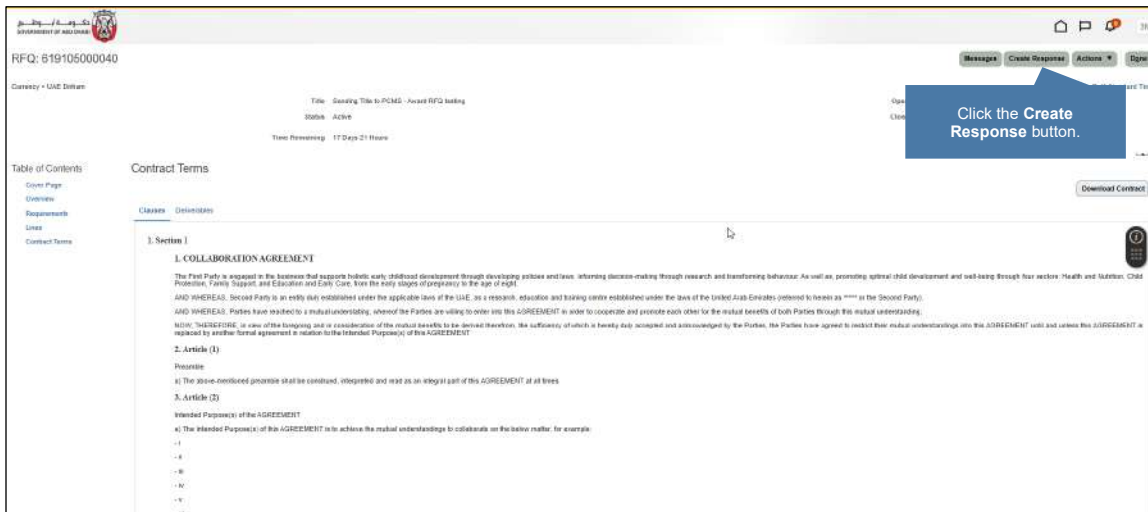
Once the **Send Message** window pops up, enter the required **Subject** and the **Message** body. Click the **Send** button.

## STEP 10



Click the **Done** button.

## STEP 11



RFQ: 619105000040

Category: UAE Defense

Title: Scoring Title to PCMS - Award RFQ testing

Status: Active

Time Remaining: 17 Days 21 Hours

Table of Contents:

- Cover Page
- Overview
- Requirements
- Lines
- Contract Terms

Contract Terms

1. Section 1

1. COLLABORATION AGREEMENT

The First Party is engaged in the business that supports holistic early childhood development through developing policies and laws, informing decision-making through research and transforming behaviour. As well as, promoting optimal child development and well-being through four sectors: Health and Nutrition, Child Protection, Family Support, and Education and Early Care, from the early stages of pregnancy to the age of eight.

AND WHEREAS, Second Party is an entity duly established under the applicable laws of the UAE, as a research, education and training center established under the laws of the United Arab Emirates (referred to herein as "the Second Party).

AND WHEREAS, Parties have reached to a mutual understanding, whereby the Parties are willing to enter into this AGREEMENT in order to cooperate and provide each other for the mutual benefits of both Parties through this mutual understanding.

NOTE: "WARRANTY" or any other language and/or consideration of the mutual benefits to be derived therefrom, the sufficiency of which is hereby duly accepted and acknowledged by the Parties. No Parties have agreed to conduct their mutual understanding into this AGREEMENT until and unless this AGREEMENT is replaced by another formal agreement in relation to the Intended Purpose(s) of this AGREEMENT.

2. Article (1)

Provision:

a) The above-mentioned provision shall be construed, interpreted and read as an integral part of this AGREEMENT at all times.

3. Article (2)

Intended Purpose(s) of the AGREEMENT

a) The Intended Purpose(s) of this AGREEMENT is to achieve the mutual understandings to collaborate on the below matter, for example:

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13

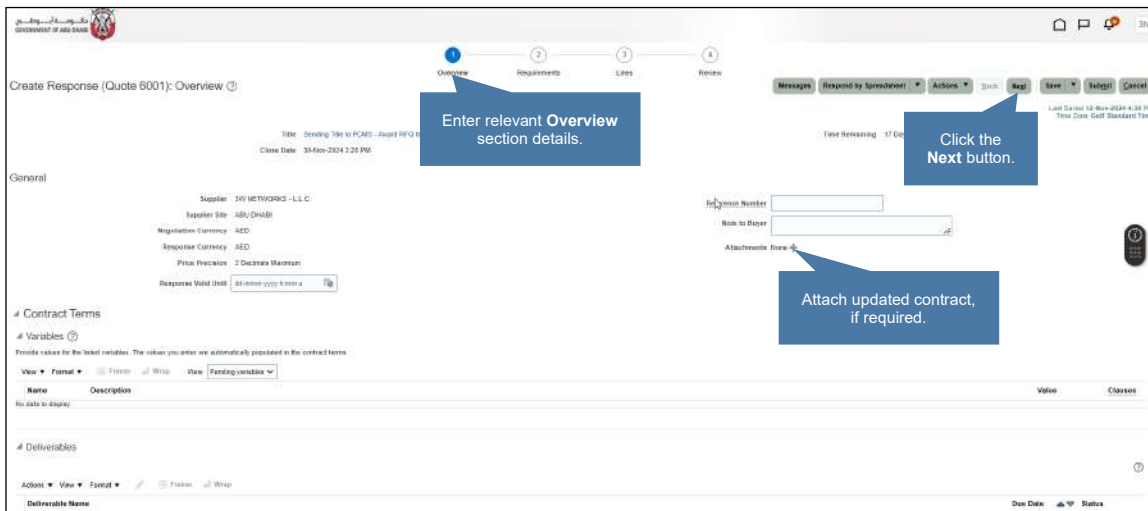
Buttons: Messages, Create Response, Actions, Sign

Click the Create Response button.

Download Contract

On the negotiation page, click the **Create Response** button.

## STEP 12



Create Response (Quote 6001): Overview

Progress: Overview (1), Requirements (2), Lines (3), Review (4)

Buttons: Messages, Respond by brendowen, Actions, Back, Next, Save, Submit, Cancel

Time Remaining: 17 Days

Time: Scoring Title to PCMS - Award RFQ R

Close Date: 30-Nov-2024 2:20 PM

General

Supplier: HV NETWORKS - L.L.C.

Supplier Site: ABU DHABI

Negotiation Currency: AED

Response Currency: AED

Price Precision: 2 Decimal Maximum

Response Valid Until: 30-Nov-2024 2:20 PM

Response Number: [Field]

Bid to Buyer: [Field]

Attachments: None

Contract Terms

Variables

Provide values for the listed variables. The values you enter are automatically populated in the contract terms.

View: Formal, Fixed, Whip, Funding variable

| Name               | Description | Value | Classes |
|--------------------|-------------|-------|---------|
| No data to display |             |       |         |

Deliverables

Buttons: Addons, View, Formal, Fixed, Whip

Deliverable Name

Due Date

Status

Enter relevant Overview section details.

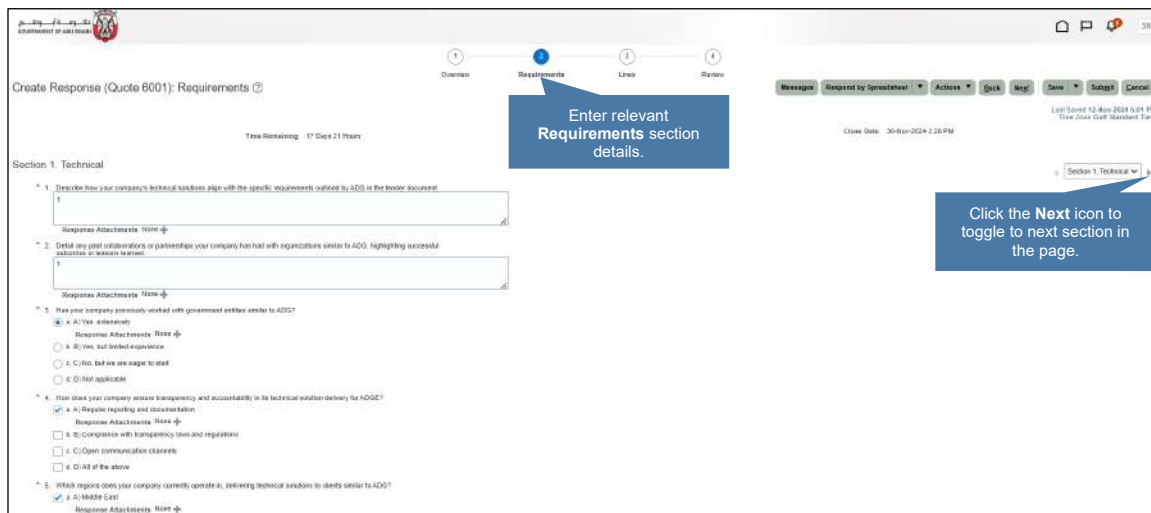
Click the Next button.

Attach updated contract, if required.

Fill in the mandatory fields in the **Overview** section and click the **Next** button.

**Note:** If required, attach the updated contract in the **Attachments** section.

**STEP 13**

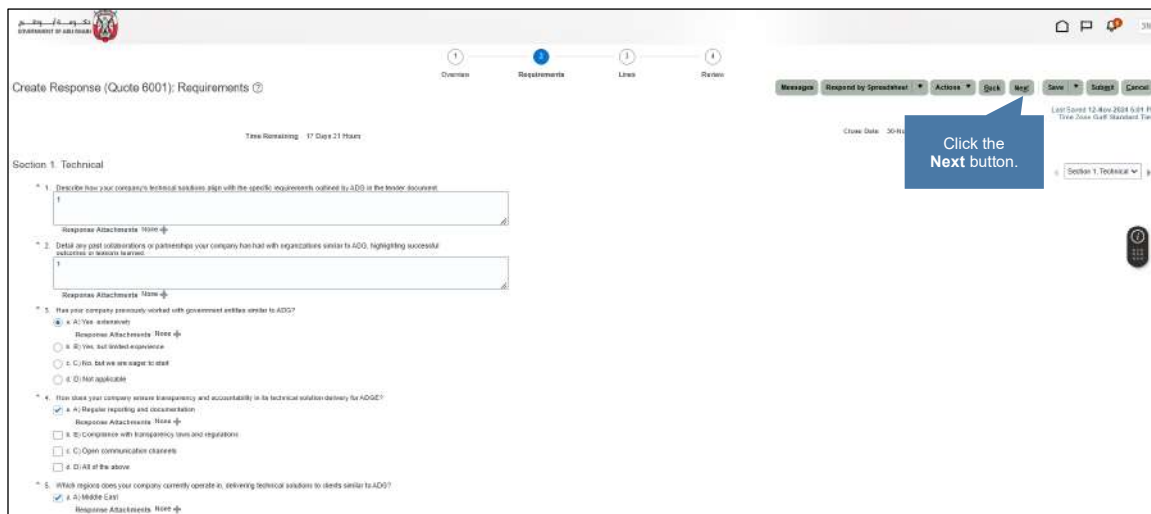


Enter relevant Requirements section details.

Click the Next icon to toggle to next section in the page.

Enter the relevant details and click the **Next** icon to toggle to the next section in the **Requirements** page.  
**Note:** The **Negotiation** response will not be sent until all the sections under **Requirements** page are complete.

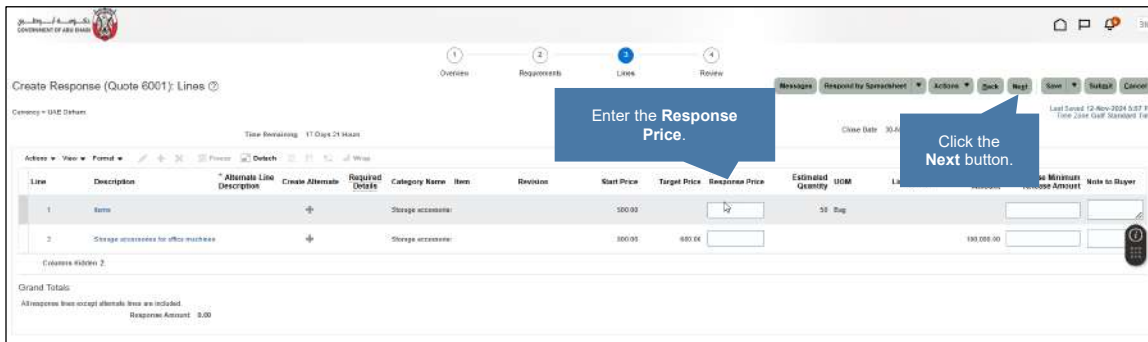
**STEP 14**



Click the Next button.

Click the **Next** button.

## STEP 15



Government of Abu Dhabi

311

1 Overview 2 Requirements 3 Lines 4 Review

Messages | Request by Spreadsheet | Actions | Back | Next | Save | Submit | Cancel

Time Remaining: 17 Days 21 Hours

Client Date: 30.11.2024

Last Saved: 12-Nov-2024 5:07 PM  
Time Zone: Gulf Standard Time

Create Response (Quote 6001): Lines

Agency: UAE Dham

Enter the Response Price.

Click the Next button.

| Line | Description                             | Alternate Line Description | Create Alternate | Required Details | Category Name       | Item | Revisions | Start Price | Target Price | Response Price | Estimated Quantity | UOM | Lot | Minimum Response Amount | Note to Buyer |
|------|---|----------------------------|------------------|------------------|---------------------|------|-----------|-------------|--------------|----------------|--------------------|-----|-----|-------------------------|---------------|
| 1    | Items                                   |                            | +                |                  | Storage accessories |      |           | 100.00      |              |                | 50                 | Bag |     |                         |               |
| 2    | Storage accessories for office machines |                            | +                |                  | Storage accessories |      |           | 800.00      | 800.00       |                |                    |     |     | 100,000.00              |               |

Expand All/Hide 2

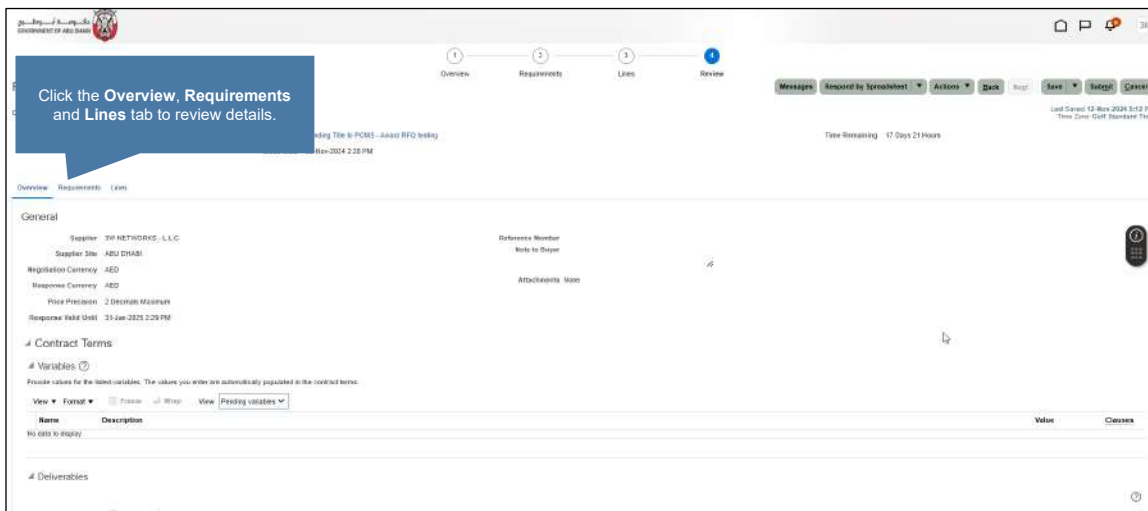
Grand Totals

All response lines except alternate lines are included

Response Amount: 9.00

Enter the required **Response Price** for all line items in the **Lines** page and click the **Next** button.

## STEP 16



Government of Abu Dhabi

311

1 Overview 2 Requirements 3 Lines 4 Review

Messages | Request by Spreadsheet | Actions | Back | Next | Save | Submit | Cancel

Time Remaining: 17 Days 21 Hours

Last Saved: 12-Nov-2024 5:12 PM  
Time Zone: Gulf Standard Time

Click the Overview, Requirements and Lines tab to review details.

1 Overview 2 Requirements 3 Lines 4 Review

Messages | Request by Spreadsheet | Actions | Back | Next | Save | Submit | Cancel

Time Remaining: 17 Days 21 Hours

Last Saved: 12-Nov-2024 5:12 PM  
Time Zone: Gulf Standard Time

Click the Overview, Requirements and Lines tab to review details.

Overview Requirements Lines

General

Supplier: IIM NETWORKS, L.L.C.

Supplier Site: ABU DHABI

Reference Number

Note to Buyer

Regulation Currency: AED

Response Currency: AED

Attachments: None

Price Precision: 2 Decimal Maximum

Response Valid Until: 31-Jan-2025 2:29 PM

Contract Terms

Variables

Provide values for the listed variables. The values you enter are automatically populated in the contract terms.

View | Format | Previous | Next | View | Pending variables

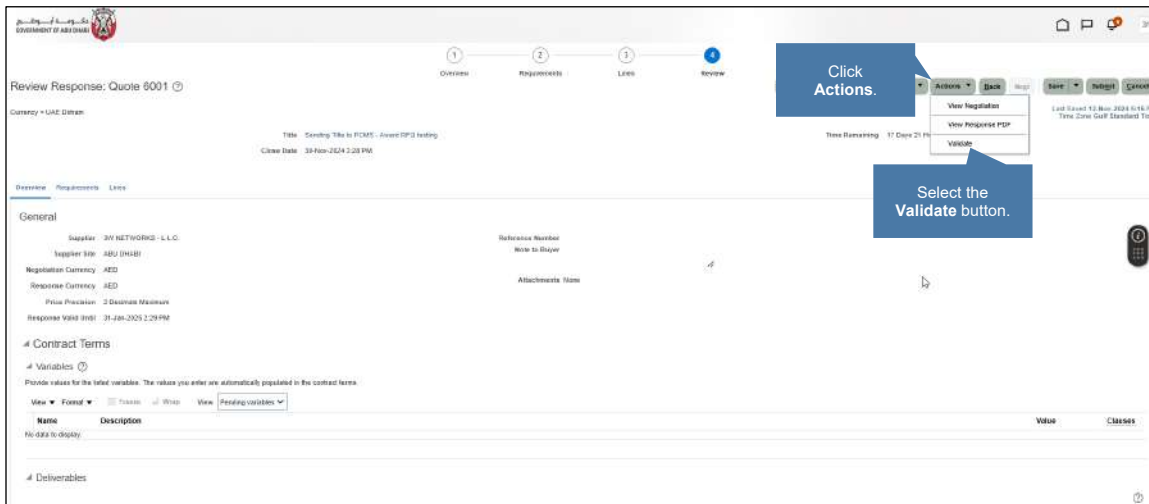
| Name               | Description | Value | Changes |
|--------------------|-------------|-------|---------|
| NO. OF NO. OF COPY |             |       |         |

Deliverables

On the **Review** page, click the **Overview**, **Requirements** and **Lines** tab to review the entered details.



## STEP 17



Review Response: Quote 6001

Overview Requirements Lists Review

Click Actions.

Select the Validate button.

General

Supplier: 3W NETWORKS - L.L.C.  
Supplier Site: ABU DHABI  
Reference Number: None to Buyer  
Negotiation Currency: AED  
Response Currency: AED  
Attachments: None

Contract Terms

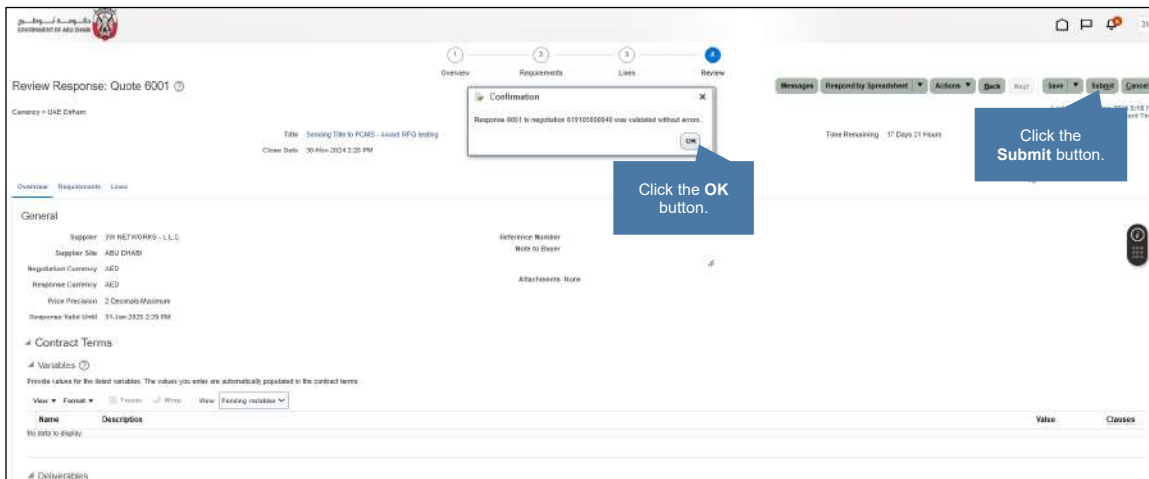
Variables

| Name              | Description | Value | Classes |
|-------------------|-------------|-------|---------|
| No-CPA to display |             |       |         |

Deliverables

On the **Review** page, click the **Actions** button and select the **Validate** button to check for errors and warnings.

## STEP 18



Confirmation

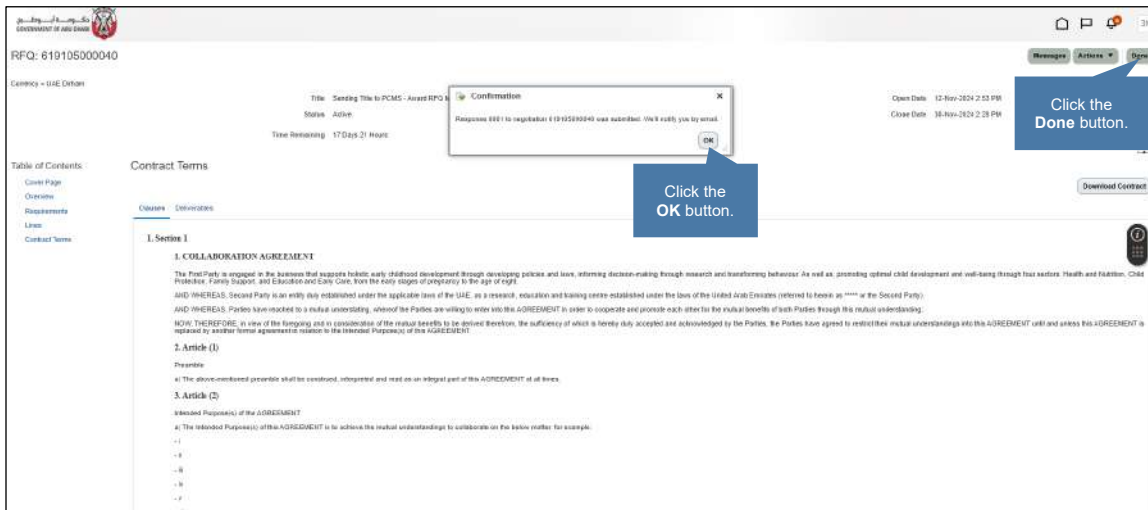
Response 6001 to negotiation 61010500040 was validated without errors.

Click the OK button.

Click the Submit button.

The **Confirmation** box validates if there are any errors or warnings. If the errors exist, click the **OK** and make the necessary changes. Otherwise, click the **Submit** button.

## STEP 19



RFQ: 619105000040

Agency - UAE Default

Title: Sending Title to PCMS - Award RFP

Status: Active

Time Remaining: 17 Days 21 Hours

Open Date: 12-Nov-2024 2:53 PM

Close Date: 18-Nov-2024 2:28 PM

Click the Done button.

Click the OK button.

Download Contract

**1. Section 1**

**1. COLLABORATION AGREEMENT**

The First Party is engaged in the business that supports holistic early childhood development through developing policies and laws, informing decision-making through research and transforming behaviors. As well as, promoting optimal child development and well-being through four sectors: Health and Nutrition, Child Protection, Family Support, and Education and Early Care, from the early stages of pregnancy to the age of eight.

AND WHEREAS, Second Party is an entity duly established under the application laws of the UAE, as a research, education and training centre established under the laws of the United Arab Emirates (referred to hence as "the Second Party")

AND WHEREAS, Parties have reached to a mutual understanding, whereby the Parties are willing to enter into the AGREEMENT in order to cooperate and provide each other for the risks (severely) of each Parties through the mutual understanding.

NOW, THEREFORE, in view of the foregoing and in consideration of the mutual benefits to be achieved therefrom, the sufficiency of which is hereby duly accepted and acknowledged by the Parties, the Parties have agreed to entrench their mutual understandings into this AGREEMENT (and) unless this AGREEMENT is replaced by another formal agreement in relation to the Intended Purpose(s) of this AGREEMENT.

**2. Article (1)**

Parties:

a) The above-mentioned parties shall be construed, interpreted and read as an integral part of this AGREEMENT at all times.

**3. Article (2)**

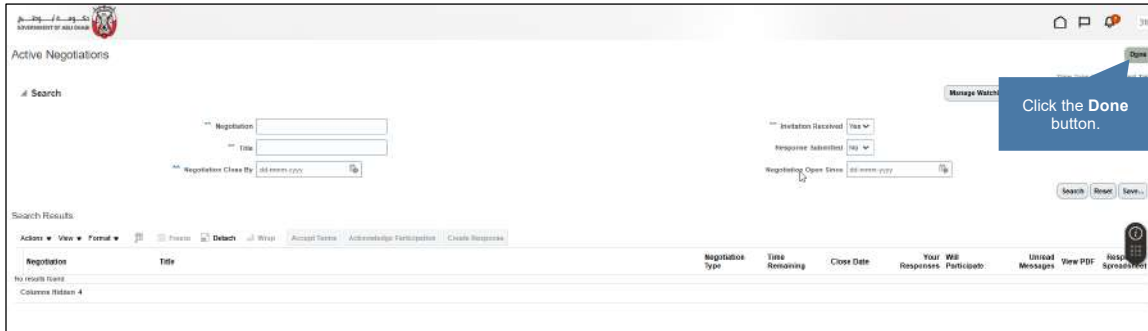
Intended Purpose(s) of the AGREEMENT

a) The Intended Purpose(s) of this AGREEMENT is to achieve the mutual understandings to collaborate on the below matter for example:

- 1-
- 2-
- 3-
- 4-
- 5-
- 6-

The confirmation box indicates that a response to the negotiation has been submitted, click the **OK** button to acknowledge. Click the **Done** button to proceed.

## STEP 20



Active Negotiations

Search

Search Results:

Actions: View, Renew, Freeze, Detach, Withdraw, Amend Terms, Acknowledge Participation, Create Response

Table Headers: Negotiation Type, Time Remaining, Close Date, Your Will Responders, Participate, Upload Messages, View PDF, Backup Spreadsheet

Table Content:

| Negotiation      | Title | Negotiation Type | Time Remaining | Close Date | Your Will Responders | Participate | Upload Messages | View PDF | Backup Spreadsheet |
|------------------|-------|------------------|----------------|------------|----------------------|-------------|-----------------|----------|--------------------|
| No Results Found |       |                  |                |            |                      |             |                 |          |                    |
| Column Hidden 4  |       |                  |                |            |                      |             |                 |          |                    |

Click the Done button.

On the **Active Negotiations** page, click the **Done** button.

**STEP 21**

The screenshot shows the Supplier Portal interface. On the left, there is a navigation menu with sections like 'Tasks', 'Company Profile', 'Orders', 'Agreements', 'Shipments', 'Contracts and Deliverables', 'Invoices and Payments', and 'Negotiations'. The 'Negotiations' section is expanded, and 'Manage Responses' is highlighted. A blue callout box points to this option with the text 'Click Manage Responses.'

On the **Supplier Portal** screen, click **Manage Responses** in the **Negotiations** section.

**STEP 22**

The screenshot shows the 'Manage Responses' page. It features a search bar at the top and a table of negotiation records. A blue callout box points to the 'Negotiation Title' column of the table with the text 'Click the required Negotiation Title.'

| Response | Response Status | Negotiation   | Negotiation Title                     | Negotiation Type | Time Remaining   | Unread Messages | Monitor |
|----------|-----------------|---------------|---------------------------------------|------------------|------------------|-----------------|---------|
| 5855     | Active          | 24818588823   | Validation tool                       | RFO              | 17 Days 25 Hours | 0               |         |
| 6891     | Active          | 31735939349   | Sendng Mx to PCMG -Award RFO/Inviting | RFO              | 17 Days 25 Hours | 0               |         |
| 7        | Active          | 847182993916  | Talking to end - Negotiation          | RFO              | Not applicable   | 0               |         |
| 11       | Active          | 2481829939221 | New contract tool                     | RFO              | Not applicable   | 0               |         |
| 17       | Active          | 2481829939372 | New round tool                        | RFO              | Not applicable   | 0               |         |
| 2657     | Active          | 8471829939379 | Round testing                         | RFO              | Not applicable   | 0               |         |
| 1817     | Pending award   | 8471829939318 | Talking to end - Negotiation2         | RFO              | Cancelled        | 0               |         |

The **Manage Responses** page keeps a record of all the responses made to the negotiations. Click the required **Negotiation Title** to view the negotiation details.



## STEP 23

RFQ: 819105000040

Title: Sending Title to PCMS - Award RFQ testing  
Status: Active  
Time Remaining: 17 Days 20 Hours

Open Date: 12-Nov-2024 2:53 PM  
Close Date: 30-Nov-2024 2:28 PM

Table of Contents

- Cover Page
- Contents
- Requirements
- UNSI
- Contract Terms

Cover Page

**Procurement of Sending Title to PCMS - Award RFQ testing**

**Project Overview:**  
The Abu Dhabi Early Childhood Authority is inviting quotations for the procurement of Sending Synopses to PCMS. This project aims to enhance operational efficiency and support our mission of providing excellent public services.

**Submission Requirements:**  
Suppliers are requested to submit their quotations in accordance with the outlined terms provided in the Request for Quotation (RFQ). Please ensure that all submissions are comprehensive and include detailed pricing, service descriptions, warranty information, and any additional terms relevant to the procurement.

**Timeline:**

| Activity Description              | Timeline            |
|-----------------------------------|---------------------|
| RFQ Issuance                      | _____               |
| Deadline for Submission of Quotes | 30-Nov-2024 2:28 PM |

Select the different sections under **Table of Contents** to view the negotiation details.

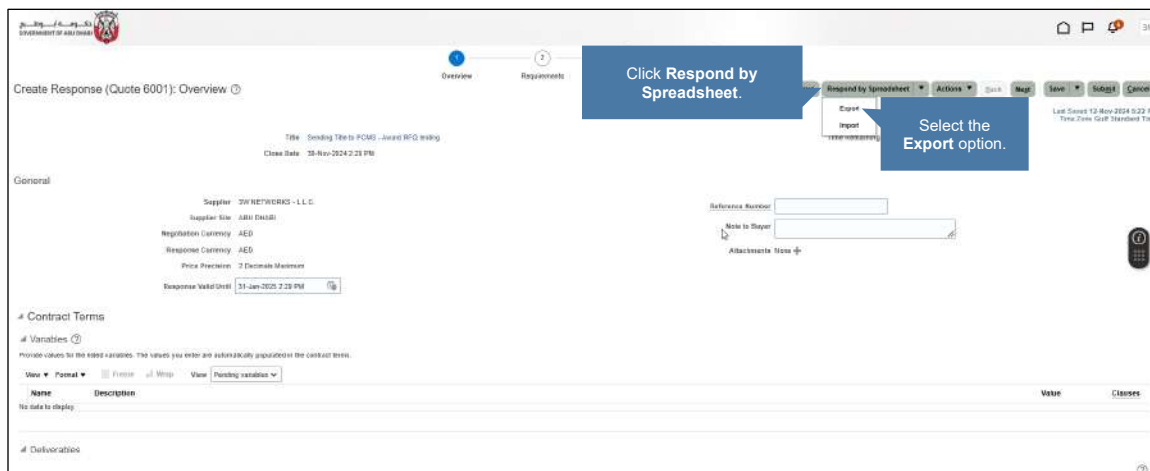
**Note:** Negotiation details from **Manage Responses** page are not editable, since they have already been submitted.

## Respond to Negotiations/RFQs through Spreadsheet

To respond to a negotiation through spreadsheets, perform the following steps:

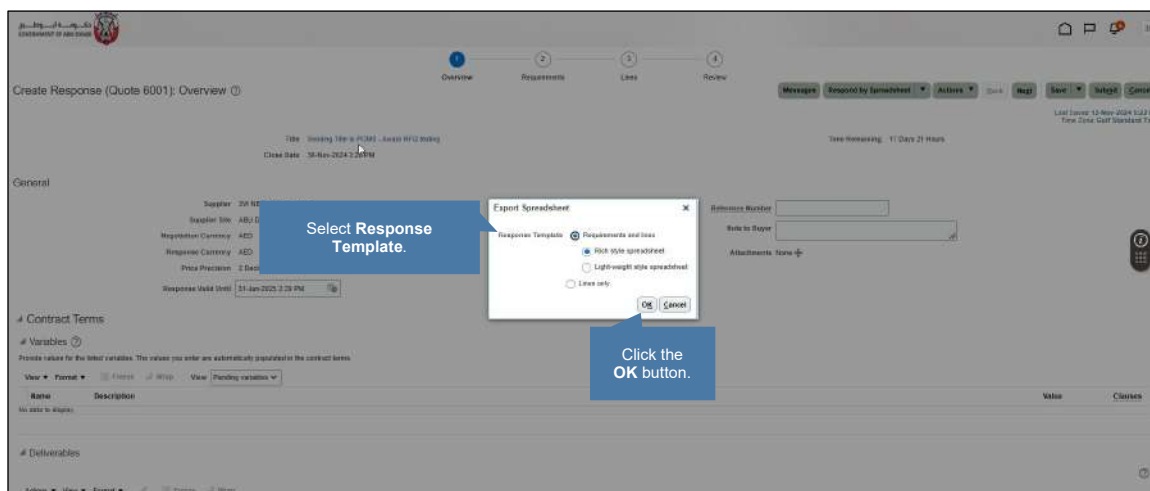
Repeat the steps 1-11 from **Supplier Responds to Negotiations/RFQs through Supplier Portal**, and follow the steps below:

### STEP 12



In the **Create Response** page, click the **Respond by Spreadsheet** button and select the **Export** option.

### STEP 13



Once the **Export Spreadsheet** window pops-up, select the required **Response Template** type and click the **OK** button. A response spreadsheet gets downloaded to the system.

STEP 14

| A   | B | C | D | E | F | G  | H | I | J | K | L | M |
|---|---|---|---|---|---|--|---|---|---|---|---|---|
| <b>Sending Title to PCMS - Award RFQ testing</b>  |   |   |   |   |   |  |   |   |   |   |   |   |
| Negotiation <b>RFQ 619105000040</b>   |   |   |   |   |   | Company <b>Abu Dhabi Government</b>  |   |   |   |   |   |   |
| Close Date <b>11/30/2024 14:28</b>  |   |   |   |   |   | Buyer <b>SALEM</b>   |   |   |   |   |   |   |
| Negotiation Currency <b>AED</b>   |   |   |   |   |   | Phone  |   |   |   |   |   |   |
| Response Currency <b>AED</b>  |   |   |   |   |   | Email <a href="mailto:sendmail-test-discard@oracle.com">sendmail-test-discard@oracle.com</a> |   |   |   |   |   |   |
| Price Precision <b>2</b>  |   |   |   |   |   | Supplier <b>3W NETWORKS - L.L.C.</b>   |   |   |   |   |   |   |
|   |   |   |   |   |   | Supplier Site <b>ABU DHABI</b>   |   |   |   |   |   |   |
| <b>General</b>  |   |   |   |   |   |  |   |   |   |   |   |   |
| Response Valid Until <input type="text" value="1/31/2025 14:28"/>   |   |   |   |   |   | Reference Number <input type="text"/>  |   |   |   |   |   |   |
| <i>Example: 11/12/2024 15:22</i>  |   |   |   |   |   |  |   |   |   |   |   |   |
| Note to Buyer <input type="text"/>  |   |   |   |   |   |  |   |   |   |   |   |   |
| Enter relevant Requirements section details.  |   |   |   |   |   |  |   |   |   |   |   |   |
| <b>Requirements</b> <a href="#">(View Scoring Criteria)</a>   |   |   |   |   |   |  |   |   |   |   |   |   |
| <b>1. Technical</b>   |   |   |   |   |   |  |   |   |   |   |   |   |
| 1. Describe how your company's technical solutions align with the specific requirements outlined by ADG in the tender document.   |   |   |   |   |   |  |   |   |   |   |   |   |
| <input type="text"/>  |   |   |   |   |   |  |   |   |   |   |   |   |
| (Response attachments are optional)   |   |   |   |   |   |  |   |   |   |   |   |   |
| 2. Detail any past collaborations or partnerships your company has had with organizations similar to ADG, highlighting successful outcomes or lessons learned.  |   |   |   |   |   |  |   |   |   |   |   |   |
| <input type="text"/>  |   |   |   |   |   |  |   |   |   |   |   |   |
| (Response attachments are optional)   |   |   |   |   |   |  |   |   |   |   |   |   |
| 3. Has your company previously worked with government entities similar to ADG?<br>a. A) Yes, extensively (Response attachments are optional)  |   |   |   |   |   |  |   |   |   |   |   |   |
| 4. How does your company ensure transparency and accountability in its technical solution delivery for ADGE?<br>a. A) Regular reporting and documentation (Response attachments are optional)<br>b. B) Compliance with transparency laws and regulations (Response attachments are optional)<br>c. C) Open communication channels (Response attachments are optional)<br>d. D) All of the above (Response attachments are optional) |   |   |   |   |   |  |   |   |   |   |   |   |
| 5. Which regions does your company currently operate in, delivering technical solutions to clients similar to ADG?<br>a. A) Middle East (Response attachments are optional)<br>b. B) North America (Response attachments are optional)<br>c. C) Europe (Response attachments are optional)<br>d. D) Asia-Pacific (Response attachments are optional)<br>e. E) Other (please specify) (Response attachments are optional)            |   |   |   |   |   |  |   |   |   |   |   |   |
| <b>2. Financial</b>   |   |   |   |   |   |  |   |   |   |   |   |   |
| 1. Please provide a brief overview of your company, including its history, size, and primary areas of expertise.  |   |   |   |   |   |  |   |   |   |   |   |   |
| <input type="text"/>  |   |   |   |   |   |  |   |   |   |   |   |   |
| <span>General</span>   Lines (1 - 2)   Requirements Scoring   <input type="button" value="+"/>  |   |   |   |   |   |  |   |   |   |   |   |   |

In the response spreadsheet, enter the required information in the **Requirements** section under the **General** tab.

**Note:** The sections highlighted in yellow are mandatory to be filled out.

## STEP 15

**Sending Title to PCMS - Award RFQ testing**

Negotiation RFQ 619105000640  
 Close Date 11/06/2024 14:28  
 Negotiation Currency AED  
 Response Currency AED  
 Price Precision 2

Company Abu Dhabi Government  
 Buyer SALEM  
 Phone  
 Email sendmail.aed@pcms.ae  
 Supplier SW NETWORKS - L.L.C  
 Supplier Site ABU DHABI

Response A (AED)

**Enter required Response Price.**

| Line | Item                                    | Revision | Start Price | UOM | Estimated Quantity | Estimated Total Amount | Target Minimum Release Amount | Response Price | Response Minimum Release Amount | Note to Buyer | Target Price | Category Name                  | Note to Suppliers         |
|------|---|----------|-------------|-----|--------------------|------------------------|-------------------------------|----------------|---------------------------------|---------------|--------------|--------------------------------|---------------------------|
| 1    | Items                                   |          | 500.00      | Bag | 50                 | 100,000.00             | 9,999.00                      | 10.00          |                                 |               |              |                                |                           |
| 2    | Storage accessories for office machines |          | 800.00      |     |                    |                        |                               | 10.00          |                                 |               | 600.00       | Storage accessories for office | Sending ticks to supplier |

Last Downloaded 11/12/2024 17:22

General **Lines (1 - 2)** Requirements Scoring

Enter the required **Response Price** for all **Line** items in the **Lines (1-2)** tab.

**Note:** The **Requirements Scoring** tab is pre-populated when the spreadsheet is downloaded. These scores are used to compare responses while making award decisions.

Once the response spreadsheet is filled out, save it in your system and follow the steps below:

## Step 16

Create Response (Quote 6001): Overview

Overview Requirements

**Click Respond by Spreadsheet.**

**Select the Import option.**

Title: Sending Title to PCMS - Award RFQ testing  
 Close Date: 30-Nov-2024 2:23 PM

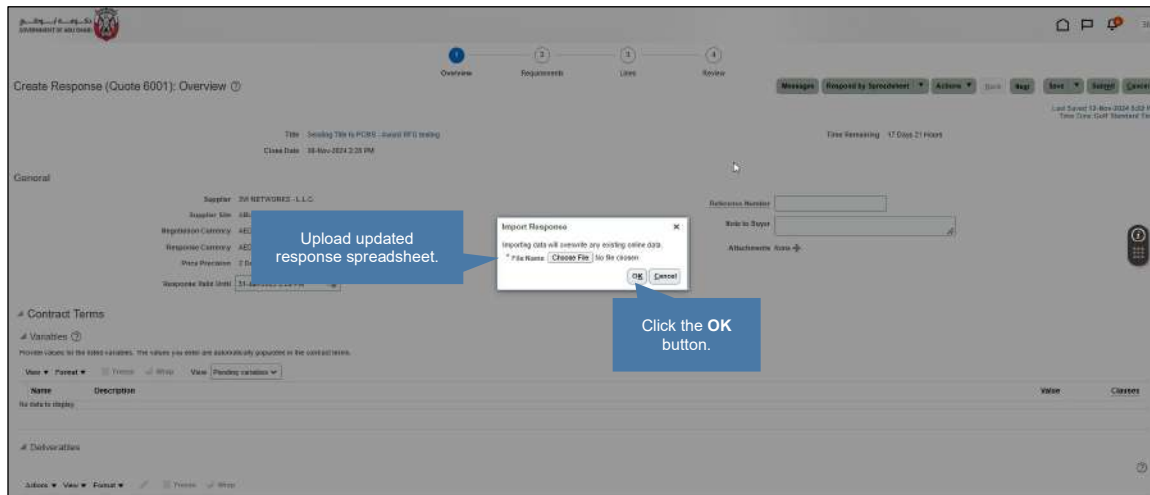
Supplier: SW NETWORKS - L.L.C  
 Supplier Site: ABU DHABI  
 Negotiation Currency: AED  
 Response Currency: AED  
 Price Precision: 2 Decimal Maximum  
 Response Valid Until: 31-Jan-2025 2:23 PM

Reference Number:   
 Note to Buyer:   
 Attachments: None

Contract Terms  
 Variables  
 Name Description Value Classes

In the **Create Response** page, click the **Respond by Spreadsheet** button and select the **Import** option.

### Step 17



**Create Response (Quote 6001): Overview**

Overview Requirements Lines Review

Messages Respond by Spreadsheet Actions Quit Save Submit Cancel

Title: Sending Title to PCMS - Jussaf RFO Issuing  
Close Date: 30-Nov-2024 2:28 PM

Time Remaining: 17 Days 21 Hours

Supplier: 3M NETWORKS, L.L.C.  
Reference Number: [Field]  
Note to Buyer: [Field]

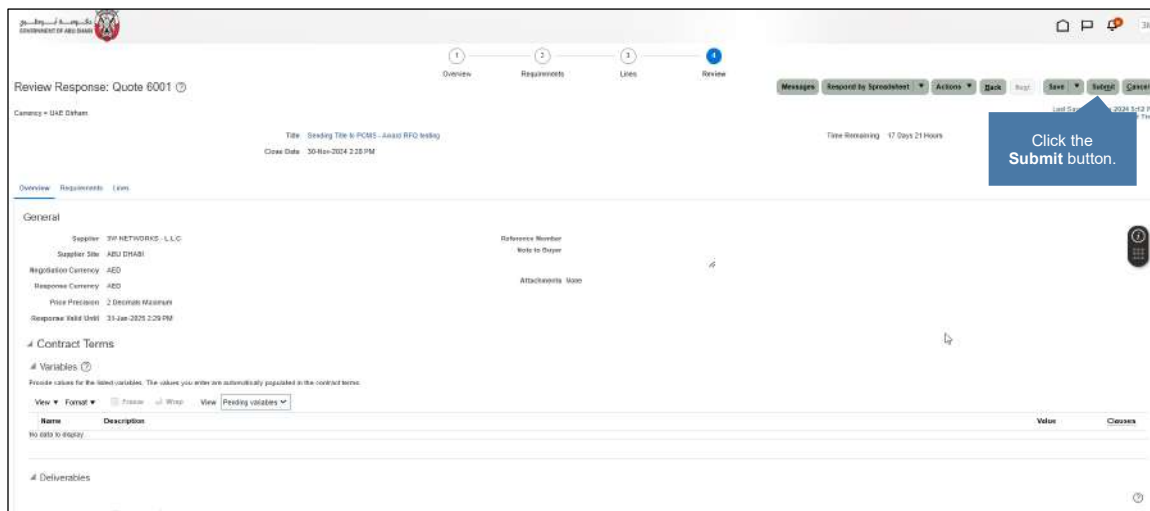
Import Response  
Importing data will overwrite any existing online data.  
File Name:  (Choose File) to be chosen.  
OK Cancel

Upload updated response spreadsheet.

Click the OK button.

Once the **Import Spreadsheet** window pops up, attach the updated response spreadsheet under the **File Name** section and click the **OK** button.

### Step 18



**Review Response: Quote 6001**

Overview Requirements Lines Review

Messages Respond by Spreadsheet Actions Quit Save Submit Cancel

Country: UAE-Dubai

Title: Sending Title to PCMS - Jussaf RFO Issuing  
Close Date: 30-Nov-2024 2:28 PM

Time Remaining: 17 Days 21 Hours

Supplier: 3M NETWORKS, L.L.C.  
Supplier Site: ABU DHABI  
Reference Number: [Field]  
Note to Buyer: [Field]

Contract Terms

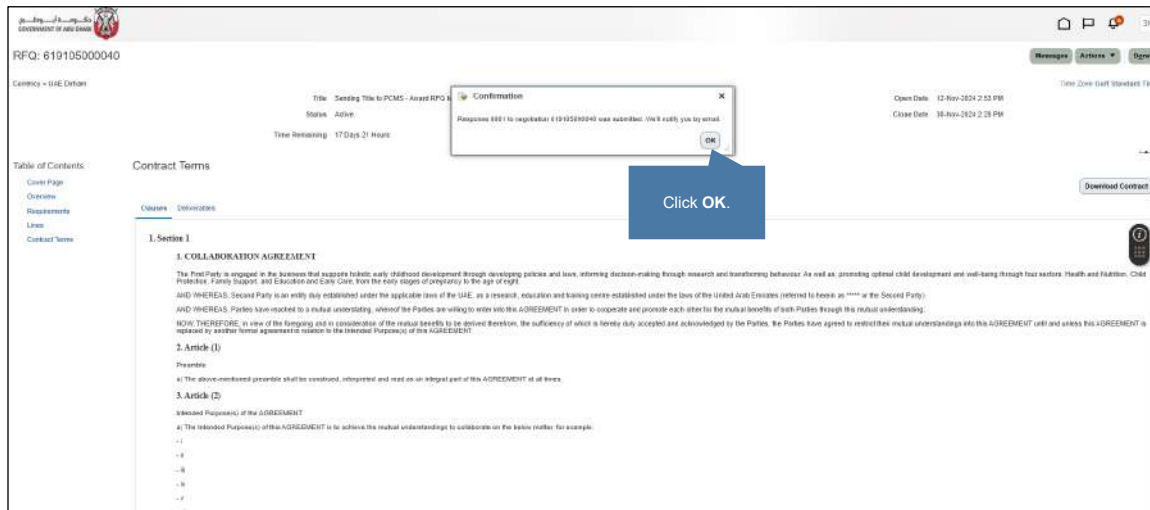
Variables

Click the Submit button.

Click the **Submit** button.



STEP 19



The screenshot displays a procurement portal interface. At the top left, the Government of Abu Dhabi logo and the RFQ number 'RFQ: 619105000040' are visible. The main content area shows a 'Contract Terms' section with a 'Confirmation' dialog box overlaid. The dialog box contains the text: 'Response 6011 to negotiation (1919389040) was submitted. We'll notify you by email.' and an 'OK' button. A blue callout box with the text 'Click OK.' points to the 'OK' button. The background shows the 'Contract Terms' section with a table of contents and a list of articles, including '1. Section 1', '1. COLLABORATION AGREEMENT', '2. Article (1)', and '3. Article (2)'. A 'Download Contract' button is located at the bottom right of the main content area.

The **Confirmation** box validates that a response to the negotiation has been submitted. Click **OK**.